

Planning Associates 2012 Practicum:

What to Expect When You're Expecting a Charette

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HQ USACE, Washington, DC

Team 1.0

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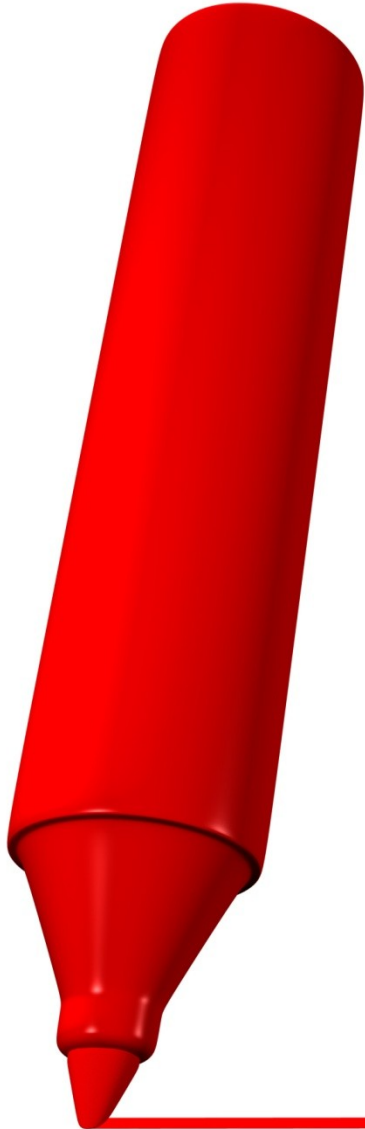
**PLANNING
SMART
BUILDING STRONG**

BLUF

The Corps should institute a Pre-Charette Workshop to introduce PDTs to the SMART Planning process to alleviate fears about rescoping and charettes. The Corps should also establish a forum for actively incorporating lessons learned.



Problem and Opportunity



**Incomplete Implementation
Guidance has led to
inconsistent delivery of
critical information and
intent, which results in
misunderstanding, fear and**

**What does this really look
like at the District scale?**

Understanding the Problem...



Opportunities...



Opportunities

...

**PLANNING
SMART
BUILDING STRONG**



BUILDING STRONG

Pre-Charette Workshop

- Purpose and Value of Charette

- 7 Sheets of Paper
- Charette Outcomes

- SMART Planning Basis

- 6 Step Planning Process

- DMP

- Risk Register

- Exercise

- Charette Logistics

- Charette Lessons Learned



"Island of Modernania"

Gulf of Aging Infrastructure
and Land Development



Pirates of Global Trade
and Commerce

We are stuck here

Team USACE

Sea of Terrible Fiscal Hardship
and Partisanship

Barrier Reef of
Finite Resources



Advocate

WHY?

- Face-to-face
- Enhance SMART Planning delivery
- Answer

WHO?

- Any expert SMART Planner
- Minimal commitment



SMART
Planning



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PD
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Pre-Charette Communication Plan

Purpose: How to effectively
lead a Pre-Charette Workshop

Audience: Advocate

Includes:

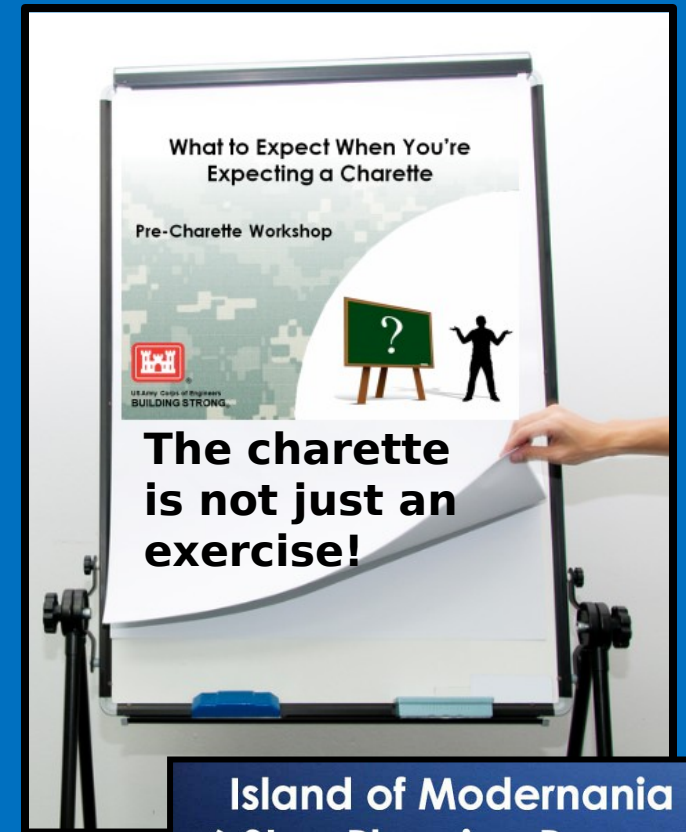
- Logistics
- Roles
- Preparation
- Workshop Content



Pre-Charette Communication Plan

Workshop

- **Expectations**
 - Why?
 - SMART Planning
 - Opportunity
- **Exercise**
- **Outcome**



Island of Modernania
6 Step Planning Process



BUILDING STRONG

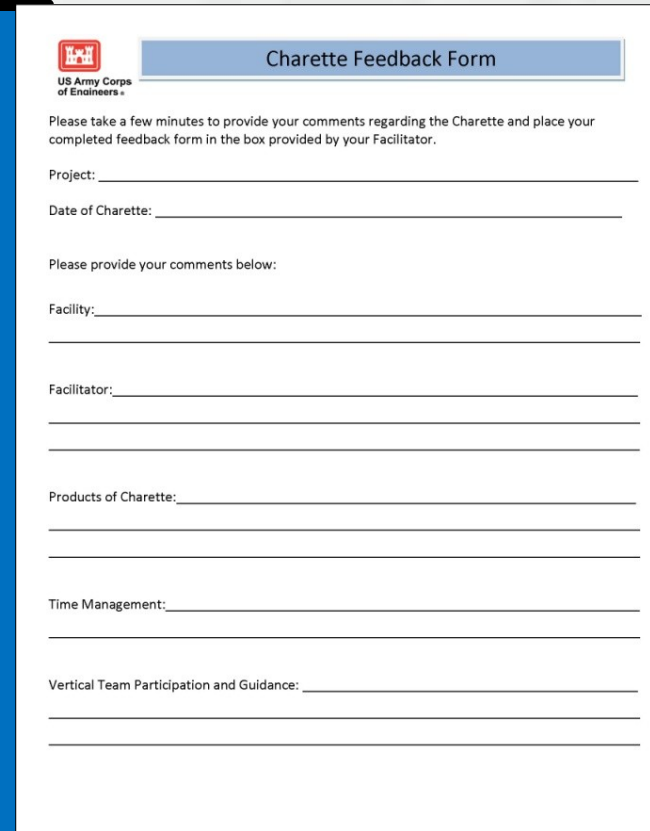
Post-Charette Communication Plan

■ Feedback Forms

- Standard form at all Charettes
- Facilitators give them to the Advocate
- Advocate consolidates feedback

■ Lessons Learned Clearinghouse

- Advocate post feedback for future use
- Naming convention allows Advocate to easily find applicable lessons learned



The form is titled "Charette Feedback Form" and features the US Army Corps of Engineers logo. It includes instructions for providing feedback and several sections for input: Project, Date of Charette, Facility, Facilitator, Products of Charette, Time Management, and Vertical Team Participation and Guidance. Each section has a line for text entry.

US Army Corps of Engineers

Charette Feedback Form

Please take a few minutes to provide your comments regarding the Charette and place your completed feedback form in the box provided by your Facilitator.

Project: _____

Date of Charette: _____

Please provide your comments below:

Facility: _____

Facilitator: _____

Products of Charette: _____

Time Management: _____

Vertical Team Participation and Guidance: _____



HQ Resourcing

- **Designate:**
 - HQ Coordinator
 - Advocate
 - Location of Clearinghouse
- **Funding:**
 - Advocate
 - Pre-Charette Workshop - Project Funded



Summary

- **Value:**

- **Pre-Charette Workshop**
- **Advocate**
- **Pre-Charette Communication Plan**
- **Post-Charette Communication Plan**



Thank You

